

Parent/Guardian and Child Expectations

- This is a non-profit service fully executed by volunteers.
- Sign-up using the website, provided here: <https://signup.com/go/SQxXyCC>
- Register your child for a reading session at least one day before.
- Age-appropriate books will be read from an available online public library by a Troy PTSA volunteer(through zoom).
- The reading session will begin promptly at the scheduled time.
- The child's microphone should be turned off and their video should be on at all times during the session. They may unmute if they are asking or answering questions.
- We expect respectful behavior from the child, similar to how they would act in a classroom setting.
- The child may interact with the reader using the raise your hand function or the private chat, as long as they are not being disruptive.
- Please refrain from recording or taking any pictures of the reading session.
- If you need to cancel or reschedule a session, please do so at least one day in advance.
- An adult should still be with their child during the session.
- Please send us feedback or questions you may have at studentleaders@troypsa.com. This includes communication between parents and volunteers, which should be done via email.
- If you want to support the program, please consider donating to Troy PTSA and directing the donation toward storytime.

By signing below, I hereby consent to my child being read to by Troy PTSA volunteers through the online platform of Zoom. I understand that if my child is not abiding by the expectations, they may be removed from the program.

Parent Signature: _____


Child Signature: _____

Date: _____

Date: _____

Volunteer Conduct Policy

Before the Session

- Many public libraries(especially now) will have the resource they use for an online library on their website, so use one of these. A common example is CloudLibrary, Overdrive, etc.
- You must be a Troy PTSA member to read. If you aren't a member yet, please use this link: <https://www.thetroydifference.org/ptsa/ptsa-student-leadership/>
- Set up your account using your library card and the instructions on the library's website.
- Search for books that are appropriate for the age group. One of the easiest ways to do this is to check the children's category on the online reading resource or go through book recommendation lists.
- Check if the books are functioning properly(especially for picture books, as they glitch more frequently).
- Check the lengths of the books.
- If you have time, read through the books to prepare for any questions that might arise.
- Put in the times that you are available on the website a week in advance if possible.
-  If there is a scheduling conflict, please cancel at least a week in advance.

During the Session

- Greet the kids as they come into the session.
- Make sure you are wearing appropriate clothing.
- Encourage discussion and questions during and after the reading.
- If the kids are asking a lot of questions about the vocabulary(like 5 or more words per page), or if it's obvious that they are confused, consider choosing a book of a lower level.
- For younger kids, keep the session at about 20 minutes(4-5 year olds). For older kids, keep it at 30 minutes(6-7-year-olds).
- Make sure to keep your language appropriate.

After the Session

- Find the books for the next session based on how the one read that day was received. For example, if the kids seemed bored, try a different subject or a funny book.

By signing below, I hereby consent to my child abiding by these expectations when reading to children through the online platform of Zoom. I understand that the volunteer is not abiding by the expectations, they may be removed from the program.

Volunteer Signature: _____

Date: _____

Parent Signature: _____

Date: _____